



Tribal Summit Group Code of Ethics

Description:

Statements concerning behaviors, perceptions, and actions of all members that relate to ethical compliance while acting within all areas of Tribal Summit Group. This document is a guideline and does not represent the entire breadth of what constitutes good conduct and ethical behavior.

Purpose:

To clearly set expectations so individuals will know how to act ethically at all times. The code is designed to foster trust and mutual respect among those working in Tribal Summit Group and the c-store industry.

Governing Authorities: *Tribal Summit Group's Bylaws*

Scope:

- This policy covers all volunteer leaders within Tribal Summit Group. It also covers individual member's behaviors when acting in any capacity of Tribal Summit Group membership. Individuals applying for and being accepted for membership in Tribal Summit Group implicitly agree to abide by the rules and regulations that govern the Association, which include these Code of Ethics statements.
- Members are expected to comply with any and all similar standards and ethical guidelines that are prescribed by their employer.
- These statements work in concert with the Tribal Summit Group Standards of Business Conduct that are focused on the business operation functions within Tribal Summit Group.
- Member expulsion from Tribal Summit Group is only approved by the Board of Directors.

Purpose:

All Tribal Summit Group members are expected to comply with the Tribal Summit Group Code of Ethics. When in doubt, members have the responsibility to seek clarification from Tribal Summit Group.

Professionalism

- Tribal Summit Group members shall treat each other with respect when dealing with matters that could affect their professional reputations. All members shall recognize that the profession will be judged by the conduct of individual members.
- Tribal Summit Group members shall use Tribal Summit Group membership as a means of professional development for themselves and not personal aggrandizement.

Confidentiality

- Tribal Summit Group members shall not disclose, directly or indirectly, any confidential information relating to Tribal Summit Group business, staff, or other Tribal Summit Group members.
- Tribal Summit Group members shall be encouraged to share (within bounds of confidentiality and proprietary) educational and professional development information to the membership.
- Tribal Summit Group members shall maintain the highest professional standards and ethical behavior in their Association relationships. This includes, but is not limited to, the use of mail lists, membership information and membership resources, or any calls, contacts or working relationships outside of Tribal Summit Group.



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Conflicts of Interest

- Promptly disclose any known conflict of interest to related parties, and use any reasonable means to resolve such conflicts.
- Tribal Summit Group members shall not buy or sell products or services at Tribal Summit Group functions, except at trade shows or displays established for that purpose.

Compliance with Laws

- Tribal Summit Group members shall not discriminate because of race, sex, creed, age, disability or national origin as it relates to their Association relationships.
- Recognize and discharge my responsibility and that of my Association to uphold all laws and regulations relating to Tribal Summit Group activities.

Responsibility to the Profession

- Tribal Summit Group members shall abide by the Bylaws of the Association and shall support the objectives of its strategic plan and show respect in interactions with the interests of the Association.
- Tribal Summit Group members shall not engage in professional malfeasance, nor shall they make any misrepresentation concerning professional designations authorized by Tribal Summit Group, nor shall any member misrepresent their educational qualifications, credentials, or working experience.

Protection of Assets

- Individuals who oversee Association assets shall apply the best available knowledge and techniques to preserve asset value and integrity.

Fair Dealing

- Tribal Summit Group members shall endeavor to deal fairly with other members, competitors, vendors, and employees. No member shall take unfair advantage of anyone through manipulation, concealment, misrepresentation or material facts, or any other unfair dealing practice.

Reporting of any Illegal or Unethical Behavior

- Tribal Summit Group members are responsible to report the actions of individuals or companies considered contrary to the Code of Ethics to Tribal Summit Group.
- Tribal Summit Group shall follow standard procedures for the enforcement of this Code as approved by the Tribal Summit Group Board of Directors.

Revision Log:

Date First Created: 2016